

Notice of Job Opening
Milam County Health Department

Position: Community and Clinical Health Bridge (CCHB) Project Health Educator

Full Time/Grant Position

Description: The responsibilities of this position include developing and implementing the Community and Clinical Health Bridge (CCHB) Project. The goal of the CCHB is to reduce the impact obesity and related chronic disease has on residents. This is accomplished by establishing collaborative relationships with traditional and non-traditional contacts and developing tools to track and report clinical quality measures. The position will be responsible for carrying out the requirements of the grant to include developing program strategies and devising a work plan. This position is responsible for the operation and maintenance of the workplan and submitting required grant activity reports in a timely manner. It will include developing project activities and community events which include outreach in health education, nutrition, and exercise programs.

Requirements: Work Schedule is M-F/8-5 and occasionally outside traditional hours as needed.

Home office will be in the Milam County Health Department in Cameron. Maintains a current driver's license, current auto liability insurance and reliable transportation. Travel within Milam County and surrounding counties in personal or county vehicle on occasion. Mandatory training as assigned done in a timely manner. Knowledge of general clerical skills and composing professional letters and emails. Ability to use computer and various programs to do budgets, documents, and spreadsheets. Physical requirements are being able to lift 30 pounds, able to stand or sit for 30 minutes or longer and being able to read a computer screen for extended periods of time. Bilingual (English and Spanish) communication is preferred.

Pay: Based on qualifications and will be discussed upon interview.

To Apply: Applications are available for pick-up and return at the Milam County Human Resources Office located at 103 West Main, Cameron, Texas 76520.

Milam County is an Equal Opportunity Employer

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